



Institution of Engineers PNG Inc

INSTITUTION OF ENGINEERS PAPUA NEW GUINEA INC

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Ref: LBK: ltr web/08

Dear Graduate (GIEPNG)

REF: GPDP LOG BOOK

Go through the website page; download the following forms and outline below highlighted in colored font. Your Logbook consists of five- (5) parts.

1. Form GPDP 1.
2. Introduction Section.
3. Requirement for Election to Member Grade. (Civil, Electrical, Mechanical and Mining Engineering GPDP model Guidelines in this section) GPDP Manual
4. Six (6) Monthly Period Report Forms &
5. Summary of monthly training report

You must immediately do the following after downloading and compiling your logbook.

1. Read/Peruse the Logbook.
2. Inform your Supervisor.
3. Seek advice/consultation with your Supervisor with your plan and construct your Graduate Professional Development Program for the four years.
4. Fill out one copy of the form GPDP 1 to forward to IEPNG office. One copy of this form should become your first page of the Log Book.
5. Attach the Form GPDP 1 onto copy of your four (4) years GPDP and send into the IEPNG office in the attention of the Professional Development Officer.
6. At the IEPNG Office, your GPDP Application will be;
 - (a) Given a register number
 - (b) Returned to you for action.

You must then send in your regular monthly and 6 Monthly Reports to the IEPNG office to the attention of the Professional Development Officer.

I would like to take the challenge of promising you a brighter future by assisting you in any matters relating to your continuing Professional Development. Enquiries to the Office will be most welcome. I wish you all the best in your professional career.

Yours sincerely

Julie Yeta

Ms Julie Yeta

GPDP Officer